



Town of Archer Lodge

AGENDA

Work Session Meeting

Monday, May 15, 2017 @ 6:30 PM

Jeffrey D. Barnes Council Chambers

Page

1. WELCOME/CALL TO ORDER:

2. ORDER OF BUSINESS:

2.a. TJCOG Presentation ~
Carolyn Pennington, Regional Long Term Care Ombudsman
Area Agency on Aging, TJCOG

2
2.b. Junk Car Ordinance (continued discussion) ~ Bob Clark
[Junk Vehicle Concealment Options](#)

3 - 15
2.c. Discussion to consider amending Planning Board Ordinance &
Board of Adjustment Ordinance

Part II Code of Ordinance, Chapter 2, Article II, Division 2 & Division 3

[AL2010-001 Planning Board Ordinance](#)

[AL2011-001 Board of Adjustment Ordinance](#)

16 - 19
2.d. April 2017 Financials & Proposed Budget Amendments ~
Kim P. Batten

[APRIL 2017 & FYTD](#)
[BA 2017 05](#)

2.e. NCDOT Speed Limit Certification on Buffalo Road ~ Bob Clark

3. GENERAL UPDATES:

3.a. Special Meeting for Budget Presentation
Tuesday, May 23, 2017

4. ADJOURNMENT:



TOWN OF ARCHER LODGE

14094 Buffalo Road

Clayton, NC 27527

919-0359-9727

919-359-3333 fax

Mayor:

Michael A. Gordon

Town Council:

Matthew B. Mulhollem

Mayor Pro-Tem

Teresa Bruton

Clyde B. Castleberry

J. Mark Jackson

Mark Wilson

April 13, 2017

Memo

To: Mayor Gordon and Town Council

From: Bob Clark, AICP Planning and Zoning Administrator

Re: April 17 Work Session Item: Concealment Options for Junk Vehicles

Section 5(e) of the draft Abandoned, Junked, and Nuisance Vehicles Ordinance addresses acceptable concealment methods and time allowed for a concealed junk vehicle to remain on private property without being inside a building. Option one, below, reads as previously presented at the public hearing held January 18 of this year.

Option One

Junked motor vehicles kept on the premises more than sixty (60) calendar days shall be kept inside a completely enclosed building.

There was interest expressed for consideration of other concealment and placement language. A possible second option is offered for discussion.

Option Two

One junked motor vehicle, in its entirety, shall be allowed if located in the rear yard, as defined in the Town Zoning Ordinance, provided the junked motor vehicle is entirely concealed from public view from a public street and/or abutting premises by an acceptable covering or screening.

Danny Eudy, Code Enforcement Officer, and I will be present to aid in your discussion of the draft ordinance.

Town of Archer Lodge Planning Board Ordinance

1. Creation
2. Members; terms; vacancies
3. Officers; rules; records
4. Meetings; quorum
5. Powers and duties

§ 1. CREATION.

There is hereby created a Planning Board, as authorized by and with all the powers and duties granted by G.S. § 160A-361.

§ 2 MEMBERS; TERMS; VACANCIES.

(A) The Planning Board shall consist of seven members, all of whom shall be residents of the town's territorial jurisdiction. The members shall be appointed by the Town Council.

(B) Four members shall be appointed for 2-year terms, and three members shall be appointed for 1-year terms. As these terms expire, new appointments shall be made for 2-year terms. Vacancies occurring for reasons other than expiration of terms shall be filled for the unexpired term only, by the Town Council.

(C) Faithful attendance by the members is mandatory for retaining membership on the Planning Board. Failure to attend three consecutive meetings shall be deemed adequate reason for termination of membership on the Planning Board by the Town Council. If a member has a legitimate excuse for not attending a regular or special meeting of the Planning Board, he or she shall notify the secretary of the Planning Board at least 24 hours before the scheduled meeting time.

(D) All members of the Planning Board shall have equal voting power on all matters of business. However, any member who is a party at interest to matters under consideration by the Planning Board shall declare this interest prior to a vote of the Planning Board on the question, and shall abstain from voting on the question. The members may participate in the discussions prior to the vote.

§ 3. OFFICERS; RULES; RECORDS.

(A) Within 30 days after appointment, the Planning Board shall meet and elect a Chairperson and create and fill those offices as it may determine. The term of the Chairperson and other officers shall be one year, with eligibility for reelection.

(B) The Planning Board shall adopt rules for transaction of business and shall keep a record of its members' attendance, and its resolutions, discussions, findings and recommendations, which record shall be a public record.

§ 4. MEETINGS; QUORUM.

(A) The Planning Board shall hold at least one meeting monthly and all of its meetings shall be open to the public.

(B) A quorum shall consist of a simple majority of the total membership of the Planning Board.

§ 5. POWERS AND DUTIES.

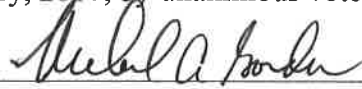
(A) The Planning Board shall make careful studies of present conditions and the probable future development of the town and its environs. These studies may include, but shall not be limited to, land use surveys; population studies; economic studies; school, park and recreation studies; traffic and parking studies; urban renewal studies, housing and market analysis and annexation studies.

(B) The Planning Board shall, if directed by the Town Council, formulate and maintain a comprehensive plan of the town and its environs for the purpose of achieving a coordinated, adjusted and harmonious development of the town which would promote, in accordance with present and future needs, the safety, morals, order, convenience, prosperity and general welfare of its citizens; efficiency and economy in the process of development; convenience of traffic; safety from fire and other dangers; adequate light and air; healthful and convenient distribution of population; provision of adequate open spaces; good civic design and arrangement; wise and efficient expenditures of public funds; and adequate provision for public utilities and other matters pertaining to the public requirements. The comprehensive plan shall consist of a number of parts which may include, but shall not be limited to, the following: a land use plan, a major thoroughfare plan, a utilities plan, a plan for economic development, a recreation plan, a school plan, a community facilities plan, a zoning plan and plans for housing improvement.

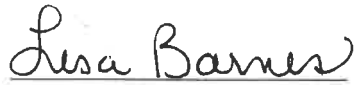
(C) The Planning Board shall review and make recommendations to the Town Council upon the extent, location, and design of all public structures and facilities; the acquisition and disposal of public properties; the opening, abandonment, widening, extension, narrowing or other change to streets and other public ways; the construction, extension, expansion or abandonment of utilities, whether publicly or privately owned; and on matters pertaining to zoning and subdivision of land. However, in the absence of a recommendation from the Planning Board after the expiration of 30 days from the date on which the question has been submitted in writing to the Planning Board, the Town Council may, if it deems wise, take final action.

(D) The Planning Board may conduct those public hearings as may be required to gather information necessary for the drafting, establishment and maintenance of the comprehensive plan.

Adopted the 11th day of January, 2010, by unanimous vote of the Board.

A handwritten signature in cursive script, appearing to read "Mike Gordon", written over a horizontal line.

Mike Gordon, Mayor

A handwritten signature in cursive script, appearing to read "Lisa Barnes", written over a horizontal line.

Lisa Barnes, Clerk

**TOWN OF ARCHER LODGE
ORDINANCE ESTABLISHING BOARD OF ADJUSTMENT**

BE IT ORDAINED by the Town Council of the Town of Archer Lodge, North Carolina pursuant to N.C.G.S. §160A-388, the following ordinance is hereby adopted to establish a Board of Adjustment:

ARTICLE X

TOWN OF ARCHER LODGE BOARD OF ADJUSTMENT

100-1 Appointment and Terms of Board of Adjustment

- 100-1.1 The Town has seven (7) members that serve on the Planning Board. Until this Ordinance is amended, the Planning Board shall also serve as the Board of Adjustment.
- 100-1.2 Members of the Board of Adjustment shall be appointed for three (3) year terms.
- 100-1.3 Members may be appointed to successive terms without limitation.
- 100-1.4 The board shall consist of five (5) regular members and two (2) alternate members, each to be appointed for three (3) years. In appointing the original members of such board, or in the filling of vacancies caused by the expiration of the terms of existing members, the Council may appoint certain members for less than three (3) years to the end that thereafter the terms of all members shall not expire at the same time. Alternate members shall be appointed for the same term, at the same time, and in the same manner as regular members. Each alternate member, while attending any regular or special meeting of the board and serving on behalf of any regular member, shall have and may exercise all the powers and duties of a regular member. All regular members and alternate members shall be citizens and residents of the Town of Archer Lodge.

100-2 Meetings of the Board of Adjustment

- 100-2.1 The Board of Adjustment shall meet frequently enough so that it can take action as expeditiously as possible consistent with the need of to follow regularly established procedures and obtain the necessary information to make sound decisions

- 100-2.2 All meetings of the Board of Adjustment shall be open to the public, and whenever feasible the agenda for each Board of Adjustment meeting shall be made available in advance of the meeting. A notice of the meeting shall be published in a local newspaper and be posted at town hall at least one (1) week before the hearing.

100-3 Quorum

- 100-3.1 A quorum for the Board of Adjustment shall consist of the number of members equal to four-fifths of the regular board membership (excluding vacant seats). A quorum is necessary for the Board of Adjustment to take official action.
- 100-3.2 A member, who has withdrawn from the meeting without being excused as provided in Section 100-4 below, shall be counted as present for purposes of determining whether a quorum is present.

100-4 Voting

- 100-4.1 The concurring vote of four-fifths of the regular Board of Adjustment membership (excluding vacant seats) shall be necessary to reverse any order, requirement, decision, or determination of the Town or to decide in favor of the applicant any matter upon which it is required to pass under any ordinance or to grant any variance. All other actions of the Board of Adjustment shall be taken by majority vote.
- 100-4.2 Once a member is physically present at a board meeting, any subsequent failure to vote shall be recorded as an affirmative vote unless the member has been excused in accordance with Subsection 100-4.3 or has been allowed to withdraw from the meeting in accordance with Subsection 100-4.4.
- 100-4.3 A member may be excused from voting on a particular issue by majority vote of the remaining members present under the following circumstances:
- a. if the member has a direct financial interest in the outcome of the matter at issue; or
 - b. if the matter at issue involves the member's own official conduct; or
 - c. if participation in the matter might violate the letter or spirit of a member's code of professional responsibility; or

- d. if a member has such close personal ties to the applicant that the member cannot reasonably be expected to exercise sound judgment in the public interest.

- 100-4.4 A member may be allowed to withdraw from the entire remainder of a meeting by majority vote of the remaining members present for any good and sufficient reason other than the member's desire to avoid voting on matters to be considered at that meeting.
- 100-4.5 A motion to allow a member to be excused from voting or excused from the remainder of the meeting is in order only if made by or at the initiative of the member directly affected.
- 100-4.6 A member of the board or any other body exercising the functions of a board of adjustment shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons' constitutional rights to an impartial decision maker. Impermissible conflicts include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter. If an objection is raised to a member's participation and that member does not recuse himself or herself, the remaining members shall by majority vote rule on the objection.
- 100-4.7 All hearings of the board shall be open to the public. The board shall designate a clerk to keep minutes of its proceedings, showing the vote of each member upon each question, and the absence or failure of any member to vote, and a copy of the minutes shall be maintained on file for public record in the office of the town clerk. The concurring vote of four-fifths of the members of the board shall be necessary to reverse any order, requirement, decision, or determination of any administrative official charged with the enforcement of an ordinance adopted pursuant to this chapter, or to decide in favor of the applicant any matter upon which it is required to pass under any ordinance, or to grant a variance from the provisions of the ordinance. For the purposes of this Subsection, vacant positions on the board and members who are disqualified from voting on a quasi-judicial matter shall not be considered "members of the board" for calculation of the requisite supermajority if there are no qualified alternates available to take the place of such members.

100-5 Board of Adjustment Officers

- 100-5.1 At its first regular meeting of each calendar year the Board of Adjustment shall, by majority vote of its membership (excluding vacant seats) elect one of its members to serve as chairman and preside over the board's meetings and one member to serve as vice-chairman. A secretary shall be

elected from the members of the Board of Adjustment or be appointed by the Town Board of Council. Any elected person shall serve in these capacities for terms of one year. Any appointed secretary shall serve at the pleasure of the Town Board. Vacancies among the elected officials may be filled for the unexpired terms only by majority vote of the board membership (excluding vacant seats).

- 100-5.2 The chairman or any member temporarily acting as chairman may administer oaths to witnesses coming before the board.
- 100-5.3 The chairman and vice-chairman may take part in all deliberations and vote on all issues.
- 100-5.4 The Board of Adjustment shall draw up and adopt Rules of Procedure under which it will operate.

100-6 Powers and Duties of Board of Adjustment

- 100-6.1 The Board of Adjustment shall hear and decide:
- a. appeals from any order, decision, requirement, or interpretation made by the Town, inclusive of the Flood Prevention Ordinance;
 - b. applications for variances;
 - c. questions involving interpretations of the zoning map, including disputed district boundary lines and lot lines;
 - d. Applications for conditional use permits; and,
 - e. any other matter the board is required to act upon by any other ordinance.
- 100-6.2 The Board of Adjustment may adopt rules and regulations governing its procedures and operations not inconsistent with the provisions of this ordinance.

100-7 Appeals

- 100-7.1 An appeal from any final order or decision of the Town Staff may be taken to the Board of Adjustment by any person aggrieved. An appeal is taken by filing with the Town Clerk and the Board of Adjustment a written notice of appeal specifying the grounds. A notice of appeal shall be considered filed with the Town and the Board of Adjustment when delivered to the Town Clerk. A fee shall be paid to the Town of Archer Lodge for each appeal to cover advertising and administrative costs.

- 100-7.2 An appeal must be taken within thirty (30) days after the date of the decision or order is made.
- 100-7.3 Whenever an appeal is filed, the Clerk shall transmit to the Board of Adjustment all the materials of the case.
- 100-7.4 An appeal stays all actions by the Town enforcing the requirements of this ordinance.
- 100-7.5 After receipt of notice of an appeal, the Board of Adjustment Chairman shall schedule the time for a hearing which shall be at a regular or special meeting within 36 days from the filing of such notice of appeal.
- 100-7.6 At least one week prior to the date of the hearing the Town of Archer Lodge shall furnish all adjoining property owners with written notice of the hearing.
- 100-7.7 The Board of Adjustment may reverse or affirm (wholly or partly) or may modify the order, requirement or decision or determination appealed from and shall make any order, requirement, decision or determination that, in its opinion, ought to be made in the case before it. To this end, the Board of Adjustment shall have all the powers of the officer from whom the appeal is taken.

100-8 Variances

- 100-8.1 An application for a variance shall be submitted to the Board of Adjustment by filing a copy of the application with the Clerk.
- 100-8.2 A variance may be granted by the Board of Adjustment if it concludes that strict enforcement of the ordinance would result in practical difficulties or unnecessary hardships for the applicant and that, by granting the variance, the spirit of the ordinance will be observed, public safety and welfare secured, and substantial justice done. It may reach these conclusions if it finds that:
- a. if the applicant complies strictly with the provisions of the ordinance, he can make no reasonable use of his property;
 - b. the hardship of which the applicant complains is one suffered by the applicant rather than by neighbors or the general public;
 - c. the hardship relates to the applicant's land, rather than personal circumstances;

- d. the hardship is unique, or nearly so, rather than one shared by many surrounding properties;
- e. the hardship is not the result of the applicant's own actions; and,
- f. the variance will neither result in the extension of a nonconforming situation in violation of Article 10 nor authorize the initiation of a nonconforming use of land.

100-8.3 A variance may be issued for an indefinite duration or for a specified duration only.

100-8.4 When practical difficulties or unnecessary hardships would result from carrying out the strict letter of a zoning ordinance, the board shall have the power to vary or modify any of the regulations or provisions of the zoning ordinance so that the spirit of the ordinance shall be observed, public safety and welfare secured, and substantial justice done. No change in permitted uses may be authorized by variance.

100-8.5 A fee shall be paid to the Town of Archer Lodge for a variance to cover advertising and administrative costs.

100-9 Interpretations

100-9.1 The Board of Adjustment is authorized to interpret the zoning map and to pass upon disputed questions of lot lines or district boundary lines and similar questions. If such questions arise in the context of an appeal from a decision of the Town, they shall be handled as provided in Section 100-7.

100-9.2 An application for a map interpretation shall be submitted to the Board of Adjustment by filing a copy of the application with the Clerk. The application shall contain sufficient information to enable the board to make the necessary interpretation.

100-9.3 Where uncertainty exists as to the boundaries as shown on the Town of Archer Lodge Official Zoning Map, the following rules shall apply:

- a. boundaries indicated as approximately following the centerlines of alleys, streets, highways, streams, or railroads shall be construed to follow such centerlines;
- b. boundaries indicated as approximately following lot lines, town limits, shall be construed as following such lines, limits or boundaries;
- c. boundaries indicated as following shorelines shall be construed to follow such shorelines, and in the event of change in the shoreline shall be construed as following such shorelines; and
- d. where a district boundary divides a lot or where distances are not specifically indicated, the boundary shall be determined by measurements from the Official Town of Archer Lodge Zoning Map.

100-10 Burden of Proof in Appeals and Variances

100-10.1 When an appeal is taken to the Board of Adjustment in accordance with Section 100-7, the designated Town Staff shall have the initial burden of presenting to the board sufficient evidence and argument to justify the order or decision appealed from. The burden of presenting evidence and argument to the contrary then shifts to the appellant, who shall also have the burden of persuasion.

100-10.2 The burden of presenting evidence sufficient to allow the Board of Adjustment to reach the conclusions on those issues remains with the applicant seeking the variance.

100-11 Board Action on Appeals and Variances

- 100-11.1 With respect to appeals, a motion to reverse, affirm, or modify the order, requirement, decision, or determination appealed from shall include, insofar as practicable, a statement of the specific reasons or findings of facts that support the motion. If a motion to reverse or modify is not made or fails to receive the four-fifths vote necessary for adoption, then a motion to uphold the decision appealed from shall be in order. This motion is adopted as the board's decision if it receives the four-fifths vote of the Board of Adjustment's membership (excluding vacant seats).
- 100-11.2 Before granting a variance, the Board of Adjustment must take a separate vote and vote affirmatively (by a four-fifths majority) on each of the required findings stated. Insofar as practicable, a motion to make an affirmative finding on each of the requirements set forth in subsection 100-8.2 above shall include a statement of the specific reasons or findings of fact supporting such motion.

100-12 Hearing Required on Appeals and Applications

- 100-12.1 Before making a decision on an appeal or an application for a variance, the Board of Adjustment shall hold a hearing on the appeal, on a conditional-use permit, or petition from the Town to revoke a conditional-use permit.
- 100-12.2 The hearing shall be open to the public and all persons interested in the outcome of the appeal or application shall be given an opportunity to present evidence and arguments and ask questions of persons who testify.
- 100-12.3 The Board of Adjustment may place reasonable and equitable limitations on the presentation of evidence and arguments and the cross-examination of witnesses so that the matter at issue may be heard and decided without undue delay.
- 100-12.4 The hearing board may continue the hearing until a subsequent meeting to take additional information. No further notice of a continued hearing need be published unless a period of six weeks or more elapses between hearing dates.

100-13 Notice of Hearing on Appeals and Applications

- 100-13.1 Notice shall be given to the appellant or applicant and any other person who makes a written request for such notice by mailing to such persons a written notice not later than 10 days before the hearing.
- 100-13.2 Notice shall be given to abutting property owners by mailing a written notice not later than 10 days before the hearing to those persons who have listed for taxation real property.
- 100-13.3 A notice shall be published in a newspaper circulated in the area stating the date, time, and place of the hearing, reasonably identify the lot that is the subject of the application or appeal, and give a brief description of the action requested or proposed.

100-14 Evidence

- 100-14.1 The provisions of this section apply to all hearings for which a notice is required by Section 100-12.
- 100-14.2 All persons who intend to present evidence to the permit-issuing board, rather than arguments only, shall be sworn.
- 100-14.3 All findings and conclusions necessary to the issuance or denial of the requested permit or appeal (crucial findings) shall be based upon reliable evidence. Competent evidence (evidence admissible in a court of law) shall be preferred whenever reasonably available.

100-15 Modification of Application at Hearing

- 100-15.1 In response to questions or comments by persons appearing at the hearing or to suggestions or recommendations by the Board of Adjustment, the applicant may agree to modify his application, including the plans and specifications submitted.
- 100-15.2 Unless such modifications are so substantial or extensive that the board cannot reasonably be expected to perceive the nature and impact of the proposed changes without revised plans before it, the board may approve the application with the stipulation that the permit will not be issued until plans reflecting the agreed upon changes are submitted to the Clerk.

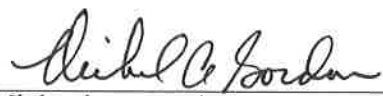
100-16 Record

- 100-16.1 A tape recording should be made of all hearings required by Section 100-12 and such recordings shall be kept for at least 30 days. Accurate minutes shall also be kept of all such proceedings, but a transcript need not be made.
- 100-16.2 Whenever practical, all documentary evidence presented at a hearing as well as all other types of physical evidence shall be made a part of the record of the proceedings and shall be kept for at least two years.

100-17 Written Decision

- 100-17.1 Any decision made by the Board of Adjustment regarding an appeal or variance or regarding issuance or revocation of a conditional-use permit shall be reduced to writing and served upon the applicant or appellant and all other persons who make a written request for a copy.
- 100-17.2 In addition to a statement of the board's ultimate disposition of the case and any other information deemed appropriate, the written decision shall state the board's findings and conclusions, as well as supporting reasons or facts, whenever this ordinance requires the same as a prerequisite to taking action.

This Ordinance is effective upon its adoption this 14th day of March 2011.


_____(Seal)
Michael A. Gordon, Mayor

ATTEST:

_____(Seal)
Jean K. Overton, Town Clerk

SEAL:



TOWN OF ARCHER LODGE
FINANCIAL SUMMARY REPORT
FOR MONTH ENDING
APRIL 30, 2017

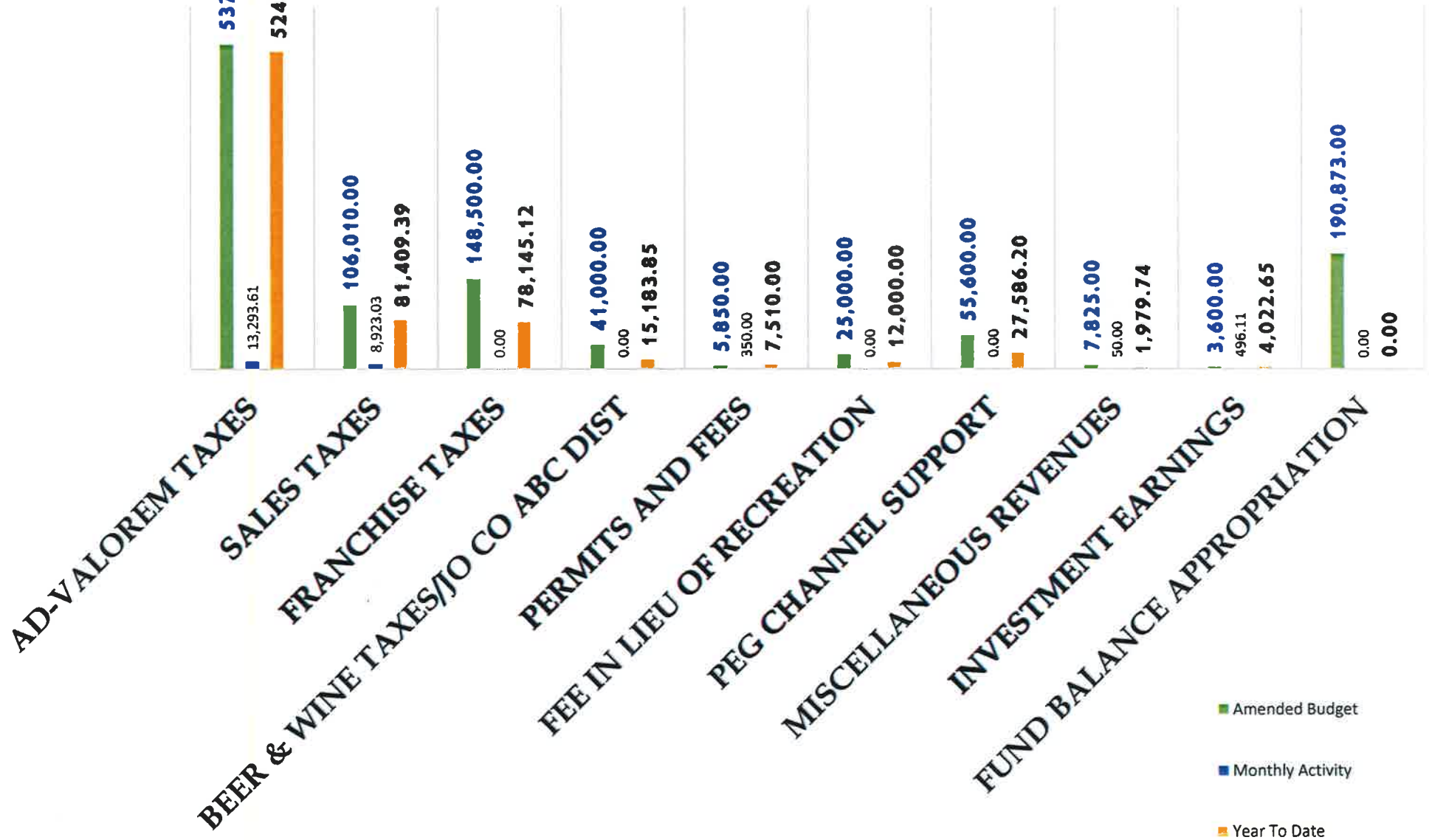
GENERAL FUND				
REVENUES	BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % COLLECTED
AD-VALOREM TAXES	537,224.00	13,293.61	524,874.93	97.70%
SALES TAXES	106,010.00	8,923.03	81,409.39	76.79%
FRANCHISE TAXES	148,500.00	0.00	78,145.12	52.62%
BEER & WINE TAXES/JO CO ABC DIST	41,000.00	0.00	15,183.85	37.03%
PERMITS AND FEES	5,850.00	350.00	7,510.00	128.38%
FEE IN LIEU OF RECREATION	25,000.00	0.00	12,000.00	48.00%
PEG CHANNEL SUPPORT	55,600.00	0.00	27,586.20	49.62%
MISCELLANEOUS REVENUES	7,825.00	50.00	1,979.74	25.30%
INVESTMENT EARNINGS	3,600.00	496.11	4,022.65	111.74%
FUND BALANCE APPROPRIATION	190,873.00	0.00	0.00	0.00%
	1,121,482.00	23,112.75	752,711.88	67.12%
EXPENDITURES	BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % SPENT
GOVERNING BODY	37,355.00	499.88	25,038.14	67.03%
ADMINISTRATION	200,227.00	12,257.06	141,084.14	70.46%
JO CO TAX COLLECTION FEES	13,900.00	1,822.63	13,585.80	97.74%
LEGAL	19,500.00	948.75	7,330.00	37.59%
PROPERTY TAXES	130.00	0.00	111.85	86.04%
PUBLIC BUILDINGS	100,053.00	1,303.02	89,116.15	89.07%
PEG MEDIA PARTNERS	55,600.00	0.00	27,586.20	49.62%
PUBLIC SAFETY	238,000.00	4,340.18	180,683.52	75.92%
TRANSPORTATION-PUBLIC WORKS	46,884.00	0.00	4,149.44	8.85%
PLANNING & ZONING	92,130.00	7,733.01	71,919.02	78.06%
CULTURAL & RECREATION	64,000.00	13,750.00	58,805.00	91.88%
DEBT SERVICES	45,838.00	0.00	45,836.66	100.00%
TRANSFER TO CAP RESERVE	50,000.00	0.00	50,000.00	100.00%
TRANSFER TO PARK RESERVE	157,865.00	1,720.50	144,471.80	91.52%
	1,121,482.00	44,375.03	859,717.72	76.66%
Y-T-D GENERAL FUND INCREASE (DECREASE)		(21,262.28)	(107,005.84)	

Kim P. Batten
FINANCE MANAGER

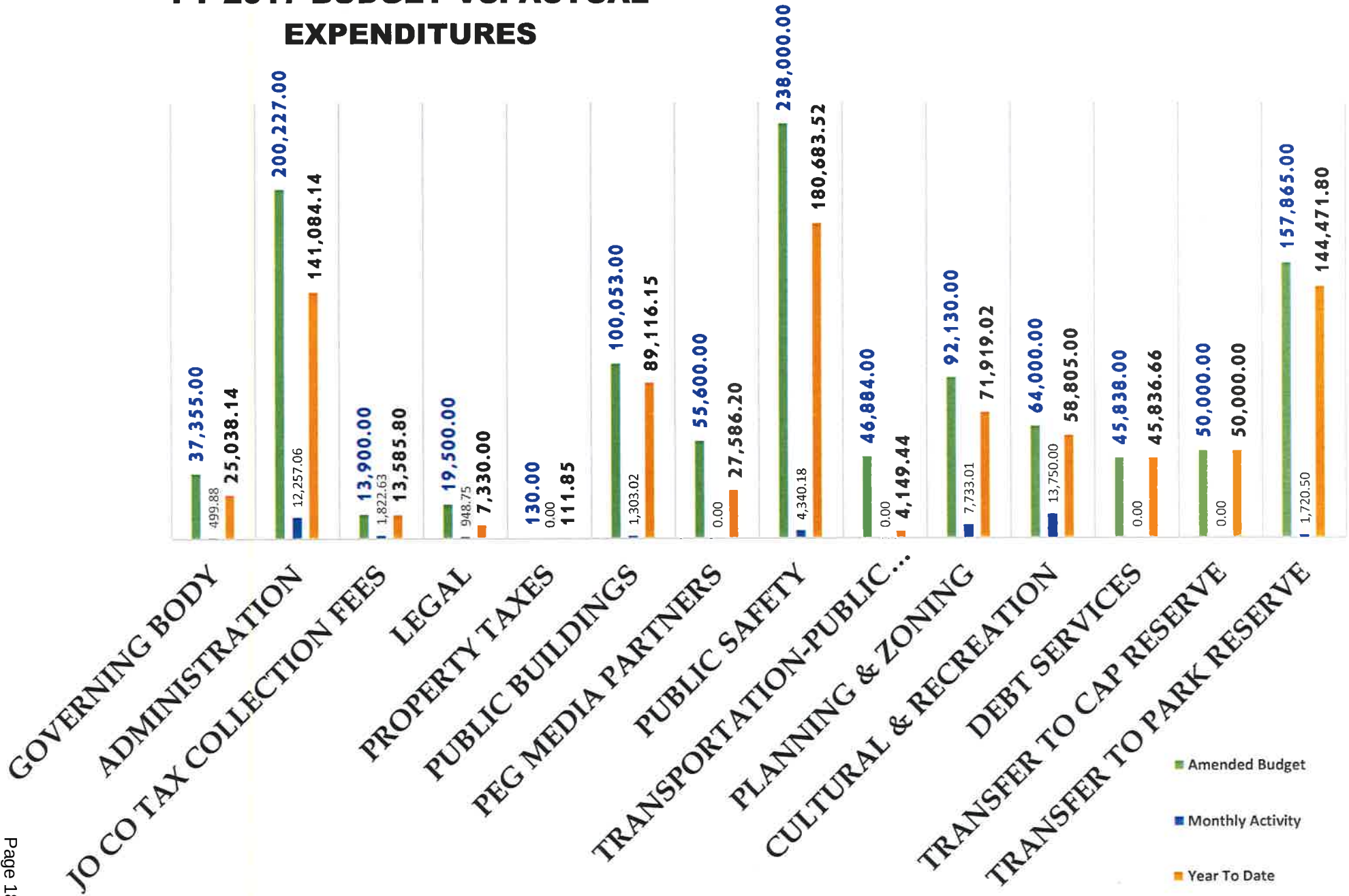
Kim P. Batten

FY 2017
83% Complete

FY 2017 BUDGET VS ACTUAL REVENUES



FY 2017 BUDGET VS. ACTUAL EXPENDITURES



BA 2017 05

Town of Archer Lodge
 Budget Amendment
 Fiscal Year Ending

June 30, 2017

Budget Amendment
 Date
 Fund

BA 2017 05
 05-Jun-17

General Fund, Capital Reserve Fund, Park Reserve Fund

Account	Account Number	Budget	Amendment	Amended Budget
Revenues:				
GENERAL FUND:				
Article 44 1/2% Sales Tax	10-3244-0000	4,500.00	(4,490.00)	10.00
Article 44 NCGS 105-524 Sales Tax	10-3244-0524	-	5,000.00	5,000.00
Fund Balance Appropriated	10-3990-0000	190,873.00	(510.00)	190,363.00
CAPITAL RESERVE FUND:				
Investment Earnings	30-3831-0000	-	1,825.00	1,825.00
Transfer from General Fund 10	30-3900-3910	-	50,000.00	50,000.00
PARK RESERVE FUND:				
Investment Earnings	31-3831-0000	-	475.00	475.00
Transfer from General Fund 10	31-3900-3910	55,800.00	99,200.00	155,000.00

Total Increase (Decrease) in Revenues

151,500.00

Expenditures:

GENERAL FUND:				
Gov Body - Bereavement Expenses	10-4110-2600	250.00	250.00	500.00
Gov Body - Training & Meetings	10-4110-3110	3,500.00	(250.00)	3,250.00
Public Bldgs - LP Gas	10-4190-3320	1,400.00	(100.00)	1,300.00
Public Bldgs - Insurance Property & Liability	10-4190-4500	500.00	100.00	600.00
CAPITAL RESERVE FUND:				
Transfer to General Fund 10	30-9900-0010	-	51,825.00	51,825.00
PARK RESERVE FUND:				
Recreation Development	31-6120-5500	55,800.00	99,675.00	155,475.00

Total Increase (Decrease) in Expenditures

\$ 151,500.00

\$ -

Justification for Budget Amendment:

To appropriate or reappropriate unanticipated revenues and expenditures as recorded.

Adopted this 5th day of June 2017

ATTEST:

Michael A. Gordon, Mayor

Kim P. Batten, Town Clerk

Matthew B. Mulhollem, Budget Officer